

# **Matthew Lloyd Collins, Ph.D.**

## Curriculum Vitae

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### **EDUCATION**

Ph.D. in Public Administration, Virginia Polytechnic Institute and State University  
(Virginia Tech)- 2003.

Master of Public Administration, Virginia Commonwealth University - 1998.

Bachelor of General Studies, Virginia Commonwealth University - 1996.

### **PROFESSIONAL POSITIONS**

Instructor, University of Central Florida, Public Administration Department, Orlando,  
FL---August 2005 to Present

Director of Development, Women's Center, Melbourne, FL---August 2004- August  
2005- Grant Writing, Nonprofit (501 c 3) Program Management, Development Activities

County Administrator / Emergency Operations Center (EOC) Manager, Craig County,  
VA--- August 2002- August 2004- I wrote grants and implemented the E-911 system in  
the county. I managed the EOC operations for the county involving disaster and  
homeland security preparedness, mitigation, and response.

Deputy County Administrator / E-911 Coordinator, Alleghany County, VA--- August  
2001- August 2002- I was the E-911 coordinator for the county. I also coordinated  
collaborative activities between and among emergency medical services (EMS) and law  
enforcement. I was the assistant to the Emergency Operations Center (EOC) manager in  
this position.

Adjunct Faculty, Criminal Justice Department, Ferrum College, Ferrum, VA---August  
2001- December 2001- I taught introduction to research methods qualitative and  
quantitative research to criminal justice students with an emphasis on emergency  
management and disaster response.

Project Manager / Grant Writer, Virginia Tech Transportation Institute, Blacksburg, VA--  
- August 2000- August 2001- I worked on disaster planning as it pertained to

transportation issues. One area of my research was on special needs populations and their movement in preparation for natural and man made disasters.  
Teaching Assistant, Department of Public Administration, Virginia Tech, Blacksburg, VA--- September 1999- August 2000-Taught Introduction to Public Administration, Public Budgeting

Police Officer (Seasonal), Town of Ocean City, MD—April 1999- September 1999- I graduated from the seasonal police academy and worked for the season as a fully certified police officer. I gained valuable emergency management experience working in this seasonal position.

Assistant MPA Coordinator / Graduate Assistant, Virginia Tech, Blacksburg, VA--- August 1998- April 1999-MPA Course Advising, Internship Placement Coordinator

Community Corrections Officer, Henrico County Sheriff's Office, Henrico, VA---August 1996- August 1998 - I worked in corrections and I was trained on securing and evacuating correction populations during natural or man made disasters.

MPA Finance Internship, Henrico County Department of Finance, Henrico, VA---August 1996- August 1997 – I interned in the finance department doing budget analysis, RFP writing, contract research, and other assignments.

### **UNIVERSITY TRAINING**

**A. UCF Faculty Summer Conference Participant in the Service-Learning Track 2007**

**B. IDL6543, WebCT Training for Online Internet Teaching 2005**

I attended a semester of training at the University of Central Florida for online teaching and web course development.

### **EMERGENCY MANAGEMENT TRAINING**

**A. FEMA 2007 Emergency Management Higher Education Conference**

**B. American Heart Association CPR Instructor Course Graduate 2007**

**C. Emergency Medical Technician (EMT) training at the Florida Medical Training Institute 2005**

**D. Seasonal Police Officer Academy Graduate in Ocean City, Maryland 1999**

## RESEARCH

### A. Research

#### **Book Chapter (in progress)**

“The Public Administration Genome Project: Capturing, Mapping, and Deploying the PA Genes” Edited by Dr. John Dickey Professor Emeritus, Virginia Tech

#### **Peer-Reviewed Journal Articles Published**

“A Case Study of the Law Enforcement / Emergency Medical Services (EMS) Response to the Virginia Tech Mass Casualty Incident on April 16, 2007”

October / November 2007 Journal of Emergency Management

First Author: Matthew Collins, Ph.D.

“Early Warning Systems and Disaster Preparedness and Response in Local Government”  
Forthcoming in Disaster Prevention and Management

First Author: Matthew Collins, Ph.D. Second Author: Naim Kapucu, Ph.D.

#### **Journal Articles Submitted to Peer Reviewed Journals**

“Examining Intergovernmental (and Interorganizational) Relations in Response to Catastrophic Disasters: Hurricane Katrina in 2005”

First Author: Naim Kapucu, Ph.D. Second Author: Tolga Arslan

Third Author: Matthew Collins, Ph.D.

Submitted to: Administration and Society

“An Introspective Glance into Damage Assessment: Challenges and Lessons Learned from the Paso Robles (San Simeon) Earthquake”

First Author: David McEntire, Ph.D. Third Author: Matthew Collins, Ph.D.

Submitted to: Natural Hazards Review

#### **Journal Articles in Progress**

“Richmond Virginia’s Project Exile: An Intergovernmental (Federal, State, and Local) Public Policy Case Study of the Genesis of a Policy Subsystem”

First Author: Matthew Collins, Ph.D.

Prepared for: Journal of Public Administration Research and Theory

“Praxis: An Academic / Practitioner Collaboration Using Social Network Theory to Help Ameliorate Violent Crime”

First Author: Matthew Collins

Prepared for: Public Administration Quarterly

“Social Capital and the Impetus for Volunteerism in the City of Palm Bay, Florida: a Postpositivist Perspective”

First Author: Matthew Collins

Prepared for: Public Administration and Management

“Social Constructionism and the Legitimacy Issue in American Public Administration”  
First Author: Matthew Collins, Ph.D.  
Prepared for: Public Administration Review

**Doctoral Dissertation, 2003**

“An Elaboration and Analysis of Two Policy Implementation Frameworks to Better Understand Project Exile.” <http://scholar.lib.vt.edu/theses/available/etd-12192002-110022/>

**B. Research Papers Presented at Professional Conferences and Conferences Attended**

**National Conferences**

Attended 10<sup>th</sup> Annual FEMA Emergency Management Higher Education Conference June, 2007.

Presented at the Southern Political Science Association - “Politics and the Budgetary Process” March, 1998.

**State Conferences**

Presented at the Florida ASPA Conference- “Early Warning Systems in Disaster Preparedness and Response in Local Government” May, 2007.

**Local Conferences**

Presented at the UCF Public Administration The Changing Face of Public Administration Conference 2007 “Finances for the Future of Local Government a Rural Governmental Comparison between Virginia and Florida” April, 2007

**C. Grant Activities**

2004-2005 Women’s Center, Melbourne, Florida, \$238,140

I wrote and administered many different grants from corporations and foundations. Among these are the United Way of Brevard County, the Boeing Corporation, and the Binz Foundation. I was in charge of fundraising in Brevard County for the nonprofit organization.

2003, Craig County, Virginia, Virginia Department of Information Technology, 1.2 million dollar grant for Rural Enhanced-911 communications

I wrote and administered the grant. I was in charge of vendor procurement, reporting to Commonwealth officials, and general project management.

2002, Craig County, Virginia \$750,000 HUD Community Development Block Grant for Main Street Revitalization

I administered the grant for downtown revitalization. I was responsible for ensuring that the labor standards of The Davis-Bacon and Related Acts were upheld with contractors and subcontractors. I reported to HUD officials and managed the project.

**D. Current Memberships**

American Society of Public Administration (ASPA)  
International City / County Management Association  
Pi Alpha Alpha  
Volunteer Firefighter / EMT 1994 to present (Virginia and Florida)

**TEACHING AND STUDENT ADVISING**

**A. Courses Taught**

Undergraduate PA Courses

Research Methods, Ferrum College (1)  
Fiscal Management, UCF (4)  
Nonprofit Resource Development, UCF (1)

Graduate MPA Courses

PA in Governance, UCF (2)  
PA in the Policy Process, UCF (2)  
Analytic Techniques for Public Administration II, UCF (1)  
Nonprofit Organizations, UCF (4)  
Strategic Planning, UCF (1)  
Ethics in Public Administration (1)  
Comparative Global Public Administration (1)

**B. Student Advising**

Brevard County, FL MPA Coordinator, UCF, 2005-present.  
Assistant MPA Coordinator, Virginia Tech, 1998, advised a cohort of 24 students about course selection and placed the MPA cohort in summer internships.

**SERVICE**

**A. University Service**

Departmental Accreditation

*2000, Virginia Tech co-coordinator for NASPAA accreditation for the Department of Public Administration*

Faculty Search Committee

*2005-2006, University of Central Florida, Faculty Search Committee*

Recruitment Committee

2007-2008 *University of Central Florida, MPA Recruitment Committee*  
2006-2007 *University of Central Florida, MPA Recruitment Committee*  
2005-2006 *University of Central Florida, MPA Recruitment Committee*

Dissertation Committee

2006-2007 *University of Central Florida, Doctoral Dissertation Committee, Department of Education*

Library Representative

2007-2008 *University of Central Florida, Department of Public Administration*  
2006-2007 *University of Central Florida, Department of Public Administration*

PA Department Finance Committee Member

2007-2008 *University of Central Florida, Department of Public Administration*  
2006-2007 *University of Central Florida, Department of Public Administration*

**B. Other Service**

2007-present *Board of Directors Member for the Queen of Hearts Foundation for Disabled Children, Inc. (nonprofit agency)*  
2007-present *Advisory Board Member for Volunteer Brevard (nonprofit agency)*  
2006-2007 *Member of the Melbourne Beach, Florida Volunteer Fire Department*  
2005-2006, *Member of the Indialantic, FL town Parks, Recreation, and Beautification committee (town committee)*

**HONORS AND AWARDS**

Pi Alpha Alpha 1998



